



SA48/2324/153

15 April 2024

Dear Parents / Guardians,

Changes in School Calendar and Special Class Arrangements for 32nd Speech Day

Please be informed about the special arrangements for the Speech Day and changes in the school calendar:

1. The Speech Day originally scheduled for 17th May (Friday) will be postponed to 24th May (Friday). The rehearsal for the Speech Day will take place on 23rd May (Thursday).
2. On 23rd May (Thursday) afternoon, there will be a rehearsal for the Speech Day. To facilitate the Speech Day preparatory work, students are only required to attend the first to fifth periods that day. Dismissal time will be 12:10 PM.
3. On 24th May (Friday), the day of the graduation ceremony, only student helpers who have to perform their duties at the ceremony are required to return to school.
4. Due to the postponement of the Speech Day, students are required to attend classes as usual on 17th May (Friday), which will be Day 10 of the cycle. As for 4th June, it will be Day 5 of the cycle.

Thank you for your attention.



Yours faithfully,

Yau Man Kwong
Mr Yau Man Kwong
Principal

-----Reply Slip-----

SA48/2324/153

Changes in School Calendar and Special Class Arrangements for 32nd Speech Day

I have read the school letter concerning changes in school calendar and special class arrangements for the 32nd Speech Day.

Parent's Signature: _____

Name of Parent: _____

Name of Student: _____

Class: _____ Mentor: _____

Date: _____



SA48/2324/153

敬啟者：

校曆更改及第三十二屆畢業典禮特別課堂安排

茲通知本年度下學年校曆更改及第三十二屆畢業典禮特別課堂安排如下：

- (一) 原訂於五月十七日(星期五)舉行之畢業典禮，現將延期至五月二十四日(星期五)，畢業典禮綵排改為五月二十三日(星期四)。
- (二) 五月二十三日(星期四)下午將會進行畢業典禮綵排，為確保畢業典禮預備工作順利完成，學生該日回校只須上第一至第五節課，放學時間為下午十二時十分。
- (三) 五月二十四日(星期五)畢業典禮舉行當天，除了協助典禮工作的學生外，其他學生毋須回校。
- (四) 由於畢業典禮延期，學生須於五月十七日(星期五)如常上課，該上課天為第十循環日(Day10)；至於六月四日，該上課天為第五循環日(Day 5)。

此致

貴家長

保良局莊啟程預科書院校長



邱萬光謹啟

二零二四年四月十五日

-----回 條-----

敬覆者：

SA48/2324/153

本人已閱悉 貴校有關校曆更改及第三十二屆畢業典禮特別課堂安排。

此覆

保良局莊啟程預科書院校長

學生家長簽署: _____

學生姓名: _____

班別: _____ 導師: _____

日期: _____