

PLK Vicwood K.T. Chong

Sixth Form College

Annual School Plan

2023-2024

PLK Viewood K.T. Chong Sixth Form College

Annual School Plan 2023-24

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Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources
<p>1.2 To create an environment of excellence for language learning</p>	<p>1.2.1 To promote English language/reading across the curriculum (LaC/ RaC) activities for students to facilitate their learning of content subjects</p> <p>1.2.2 To create a rich English language environment on campus</p>	<p>- The school NET will work with subject panels to optimize the English Plus lessons by integrating L/RaC elements into the formal curriculum.</p> <p>- The NET and the English Department will organize a series of after-class activities to engage students in the use of the English language</p> <p>All the posters or display materials round the school and public announcements are in English or bilingual</p>	<p>Evaluation meeting by the English Department, the NET and the subject panel(s) concerned</p> <p>Evaluation meeting by the people concerned</p> <p>Teachers' Observation</p>	<p>Whole year</p>	<p>-English Department -the NET - the subject panel(s) concerned</p> <p>-The NET -The English Department</p> <p>All subject panels and committees</p>	<p>LWL Fund</p> <p>Community resources</p>

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources
	<p>1.2.3 To nurture students' reading interest by devising whole-school reading schemes and activities.</p>	<ul style="list-style-type: none"> - Under the NET's supervision, an English Ambassador Team will be set up to help promote the English environment on campus - The Campus TV Team will report school news and activities in English - A whole-school reading scheme is prepared. - At least one whole-school reading activity is held. 	<p>Evaluation meeting by the NET and the English Ambassador Team</p> <p>Evaluation meeting by the Campus TV Team</p> <p>Evaluation report by the school librarian</p>		<ul style="list-style-type: none"> -The NET -Campus TV Teacher -Campus TV Tutor - The School Library -The Chinese Department -The English Department -Subject panels concerned 	<ul style="list-style-type: none"> Reading Promotion Grant Community resource

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources
<p>1.3 To maximize students' learning hours through promoting self-directed learning and making use of IT (synchronous & asynchronous eLearning)</p>	<p>1.3.1 Panels prepare schemes of work with e-learning components included</p> <ul style="list-style-type: none"> - adopting learning management systems (LMS) for students to access course materials, submit assignments, receive feedback and discuss with peers - providing online teaching videos/ materials for self-paced or flipped learning with assessments for monitoring students' independent learning - implementing synchronous e-learning after school hours (e.g. during the pre-DSE exam period) 	<p>Schemes of work with e-learning components prepared and implemented to the satisfaction of more than half of the teachers and students.</p>	<p>Evaluation meetings by subject panels</p>	<p>Whole Year</p>	<p>Academic Board All subject panels</p>	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources
1.4 To co-ordinate and promote the sharing of effective pedagogy and assessment strategies	Panel members teaching the same form meet regularly, share teaching ideas, discuss pedagogy and assessment strategies and engage in collaborative lesson preparation.	Monthly form meetings for sharing pedagogy and assessment strategies are held.	Evaluation by subject panels	Whole year	Academic Board All subject panels	
1.5 To enhance students' study and learning management skills	1.5.1 Each subject panel prepares "Tips on Studying <u>(subject)</u> Effectively" and passes the tips to the students 1.5.2 Each subject panel sets out some classroom rules and assignment submission rules for students to follow	The 'tips' prepared and passed to students The 'rules' prepared and implemented	Evaluation meeting by subject panels	September – October	All subject panels	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources
<p>1.6 To optimize the after-class learning support</p>	<p>1.6.1 S4 Enrichment Programmes for Chinese Language, English Language and Mathematics designed to cater for the needs and interests of students taking 2X</p> <p>1.6.2 A problem-based learning curriculum designed and offered to S4 2X students</p> <p>1.6.3 S5 Learning Support Classes for Chinese Language, English Language and Mathematics designed to cater for the needs and interests of students taking 2X</p>	<p>More than half of the S4 students find the Enrichment Programmes and the problem-based learning classes useful.</p> <p>More than half of the S5 students concerned find the Learning Support Classes useful</p>	<p>End-of term teaching evaluation</p>	<p>Whole year</p>	<p>IDEA MAKER Committee</p> <p>Learning Support Committee</p>	

Major Concern 2: To enhance potential self and improve the well-being of students

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
2.1 Opportunities are created to nurture students' potential through different learning activities and events.	2.1.1 Provide a diverse range of learning experiences for students to participate and learn how to organize activities through different opportunities in school.	70% subject panels and ECA clubs provided at least two activities/competitions to students; activities organized by students being held successfully	Record of activities / minutes / feedback from teacher advisors	Whole year	Subject Panels LSC ECA	LWL Fund Community resources
	2.1.2 Collaborate with outside parties to create more outside-school opportunities to widen students' exposure.	At least 2 activities organized by the committees concerned and with positive feedback given by 70% of the participants	Record of activities / minutes / feedback from participants	Whole year		

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
<p>2.2 Students are helped to realize their attributes, aptitudes and aspirations relevant to their life planning.</p>	<p>2.2.1 An award established to encourage students' participation in extra-curricular activities to discover their interests and exploit their potentials in non-academic areas.</p>	<p>With at least 5 students awarded the prizes through self-nomination or nomination by teachers.</p>	<p>Award presentation at the year end</p>	<p>Whole year</p>	<p>ECA CLPC</p>	<p>Nil</p>
	<p>2.2.2 To enhance students' understanding about their achievements, aptitudes, abilities, and career aspirations through a multiple intervention approach.</p>	<p>70% respondents or above go for the questionnaire items / overall rating is 70% or more in a Likert scale) and/or Observation</p>	<p>Questionnaire (Feedback from participants / facilitators)</p>	<p>Whole year</p>		<p>LWL Fund</p>
	<p>2.2.3 Introduce and imbue students with selected social values in the workplace with an integrated approach and acquaint students with information on multiple pathways and the latest development in the job market.</p>	<p>70% respondents or above go for the questionnaire items / overall rating is 70% or more in a Likert scale) and/or Observation of facilitators</p>	<p>Questionnaire (Feedback from participants / facilitators)</p>	<p>Whole year</p>		<p>Community resources</p>

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
2.3 Students are developed to be able to manage one's emotions and generate emotions that lead to good feelings.	2.3.1 Organize activities and coaching sessions for students to enhance supportive peer relationships, manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions.	70% participants with positive evaluation of the activities	Record of activities / Feedback from participants	Whole year	SPT	As above
2.4 Students gain the essential skills, knowledge and capabilities to communicate, develop meaningful relationships with others and create one's own emotional support network.	2.4.1 Provide leadership training for student leaders/potential students to enhance collaborative culture and emotional support among peers.	Related clubs have arranged at least one training programme to achieve the objective and 70% participants with positive evaluation of the activities	Record of activities / minutes / feedback from the participants	Whole year	SPT	LWL Fund Community resources
	2.4.2 Build up effective communication between teachers, parents, students and the community to create a supportive and positive teaching and learning environment.	All the related clubs/ committees have arranged at least one activity to achieve the objective	Record of the activities / minutes	Whole year		

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
2.5 Students are helped to develop the sense of belonging and abilities to participate in an active community or culture.	2.5.1 Create opportunities for students to serve in school activities designed to promote their sense of belonging to the school.	Students being recruited to serve the school in at least 2 school events / activities	Record of students / minutes	Whole year	ECA NEC SPT	LWL Fund
	2.5.2 Provide activities designed to develop social skills and promote the sense of belonging to the school, society and the nation.	70% participants with positive evaluation of the activities	Record of activities / Feedback from participants	Whole year		Community resources

Po Leung Kuk Vicwood K.T. Chong Sixth Form College
Plan on the Use of the Life-wide Learning Grant
School Year 2023/24

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Category 1: To organise / participate in life-wide learning activities

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected) I: Intellectual Development (closely linked with curriculum) V: Values Education P: Physical & Aesthetic Development S: Community Service C: Career-related Experiences					Subject Panel Heads / Teachers-in-charge
			Level	Estimated Number of Participants						I	V	P	S	C	
1.1 Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes															
1.	Training activities	Whole year	S4 & S5	35	18000	514.3	To equip prefects and strengthen the team's cohesion & cooperation	Leadership Training	Students' feedback/ Teachers' observation		✓		✓		WTC
2.	Books & games for Language Centre	Whole year	S4 – S6	120	5000	41.7	To broaden students' exposure to functional English	Curriculum Development	Students' participation / Teachers' feedback	✓	✓				NY Y
3.	Decoration for Language Centre	Whole year	S4 – S6	417	5000	12	To create an aesthetically pleasing learning environment more	Curriculum Development	Students' feedback	✓	✓	✓		✓	NY Y

* Applicable domain includes: Chinese Language / English Language / Mathematics / Science / Geography / History / Arts (Music) / Arts (Visual Arts) / Arts (Others) / Physical Education / General Studies / Citizenship and Social Development / Cross-Disciplinary (STEM) / Cross-Disciplinary (Others) / Constitution and the Basic Law / National Security / Moral, Civic and National Education / Values Education / Gifted Education / Leadership Training etc, if the activity does not belong to any of the above domain, please fill in the domain as appropriate.

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected) I: Intellectual Development (closely linked with curriculum) V: Values Education P: Physical & Aesthetic Development S: Community Service C: Career-related Experiences					Subject Panel Heads / Teachers-in-charge
			Level	Estimated Number of Participants						I	V	P	S	C	
							redolent of a tertiary institute/office workspace, promoting cooperative learning and student centredness								
4.	English Environment Enhancement Life-wide Learning Activities	Whole year	S4 – S6	417	10000	24	To create an English Language rich environment both within and throughout the school to reinforce our EMI status	Curriculum Development	Students' feedback / Teachers' observation	✓	✓				NYY
5.	CLP Programmes for F.6 students	Nov 2023 – Feb 2024	S6	40	20000	500	To help students prepare for job and college admissions interviews	Careers & Life Planning	Feedback from teachers & students					✓	CSE
6.	CLP Programmes for F.4 & 5 students	Jan – May 2024	S4 - S5	273	100000	366.3	To help students understand themselves and to hone goal setting skills for life planning	Careers & Life Planning	Feedback from teachers & students					✓	CSE

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			Level	Estimated Number of Participants						I	V	P	S	C	
7.	Workplace Exploration Programmes	July 2024	S4 – S6	100	20000	200	To help students explore the workplaces of their fields of interest	Careers & Life Planning	Feedback from teachers & students					✓	CSE
8.	Coach fees for visits/outings	Sept 2023 – May 2024	S4 – S6	273	35000	128.2	To help students know more about study and careers options of their interest	Careers & Life Planning	Feedback from teachers & students					✓	CSE
9.	Activities	Oct 2023 – May 2024	S4 - S5	40	4000	100	To train students' leadership skills	Careers & Life Planning	Feedback from teachers & students		✓			✓	CSE
10.	OLE activities	Whole year	S4 – S6	417	85000	203.8	To widen students' exposure on different aspects	Extra-Curricular Activities	Feedback from teachers & students		✓	✓	✓	✓	LHO
11.	Art appreciation activities	Oct 2023	S4 & S5	273	19200	70.3	To enhance students' aesthetic development through drama appreciation	Extra-Curricular Activities	Feedback from teachers & students through questionnaire		✓	✓			LHO
12.	Transport & Travelling	Whole year	S4 – S6	417	18000	43.2	To facilitate the arrangement of outside-class learning experiences	Extra-Curricular Activities	~~~~~		✓	✓	✓	✓	LHO

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			Level	Estimated Number of Participants						I	V	P	S	C	
13.	Disneyland Life-wide Learning Activity Day (Experiential Learning Activity)	Second term	S4 & S5	65	32000	492.3	To provide learning experience on various aspects outside class	Extra-Curricular Activities	Feedback from teachers & students through questionnaire		✓	✓	✓	✓	LHO
14.	Extra-curricular activities	Whole year	S4 – S6	417	85000	203.8	To provide various learning experiences beyond class	Extra-Curricular Activities	Feedback from teachers & students		✓	✓	✓	✓	LHO
15.	Mentor Day activity materials	Sep 2023	S4 – S6	417	2000	4.8	To enhance the class spirit and the relationships among mentors and mentees	Guidance & Counselling	Feedback from teachers & students	✓	✓				CWM
16.	Mentor Day activity transport	Sep 2023	S4 – S6	417	8000	19.2	To enhance the class spirit and the relationships among mentors and mentees	Guidance & Counselling	~~~~~	✓	✓				CWM
17.	Young Mentor Programme	Whole Year	S4 & S5	100	8000	80	To train up a group of Young Mentors to organise activities for all students	Guidance & Counselling	Feedback from teachers & students	✓	✓				CWM

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			Level	Estimated Number of Participants						I	V	P	S	C	
18.	Talk / Seminar	Whole Year	S4 – S6	417	5000	12	To raise students' awareness on various issues that concern them	Guidance & Counselling	Feedback from teachers & students	✓	✓				CWM
19.	Well-being activities	Whole Year	S4 – S6	417	10000	24	To enhance the well-being of the whole school	Guidance & Counselling	Feedback from teachers & students	✓	✓				CWM
20.	Leadership training activities & Retreat Day	Jul 2024	S4 & S5	273	45000	164.8	To train up students' leadership skills & arrange activities for retreat purpose	Guidance & Counselling	Feedback from teachers & students	✓	✓				CWM
21.	Orientation Program (YMS) expenses on activities	Aug 2024	S4	140	2000	14.3	To welcome the S4 students	Guidance & Counselling	Feedback from teachers & students	✓	✓				CWM
22.	Orientation Program (YMS) decoration & preparation	Aug 2024	S4	140	1000	7.1	To welcome the S4 students	Guidance & Counselling	Feedback from teachers & students	✓	✓				CWM
23.	Moral and Civic Education Programme	Whole year	S4 – S6	417	42000	100.7	To arrange different activities for students to enhance their understanding of Chinese culture	Moral, Civic and National Education	Feedback from teachers & students through questionnaires		✓				CYN

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected) I: Intellectual Development (closely linked with curriculum) V: Values Education P: Physical & Aesthetic Development S: Community Service C: Career-related Experiences					Subject Panel Heads / Teachers-in-charge
			Level	Estimated Number of Participants						I	V	P	S	C	
							and cultivate their right value								
24.	Talk / Seminar / Workshop	Whole year	S4 – S6	417	20000	48	To arrange pastel painting activities for local students and NCS students	Moral, Civic and National Education	Feedback from teachers & students through questionnaires		✓				CYN
25.	School teams training	Whole year	S4 – S6	100	165000	1650	To arrange different kinds of sports team regular training throughout the year	Physical Education	Feedback from teachers & students through questionnaires		✓	✓			NCH
26.	Sports Day	Oct 2023	S4 – S6	417	18500	44.4	To organise track and field competitions for all students as a major event in school	Physical Education	Feedback from teachers & students through questionnaires		✓	✓			NCH
27.	Sports Camp expenses	Jul 2024	S4 – S6	70	10000	142.9	To enhance the teams' cohesiveness & the sense of belonging towards the school and for leadership training	Physical Education	Feedback from teachers & students through questionnaires		✓	✓			NCH
28.	Club activities	Whole Year	S4 – S6	417	9000	21.6	認識祖國及豐富文化知識；配合課程	Chinese History	學生踴躍參加，交回參賽表格	✓	✓			✓	WHY

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected) I: Intellectual Development (closely linked with curriculum) V: Values Education P: Physical & Aesthetic Development S: Community Service C: Career-related Experiences					Subject Panel Heads / Teachers-in-charge	
			Level	Estimated Number of Participants						I	V	P	S	C		
29.	Science Club activities	Jul 2024	S4	38	2000	52.6	To raise students' conservation awareness and interest in studying science	Biology	Feedback from teachers & students	✓						LSM
30.	舉辦活動	全年	S4 – S6	417	4000	9.6	提升學生對語文的興趣；為校園建立文化氛圍	Chinese Language	老師觀察、學生踴躍參加	✓	✓					CYN
31.	Extra-curricular Activities	Jul 2024	S4 – S6	40	8000	200	To cultivate students' appreciation ability and creative interest in literary works through literature tour & appreciating movies or Chinese Opera	Chinese Literature	Feedback from students through questionnaire	✓	✓					HKA
32.	IT Firm Visit / Expenses for Competitions	Second Term	S4 – S5	20	2500	125	To enrich students' knowledge on the subject & its field	Information & Communication Technology	Teacher's feedback	✓						TCY
33.	Club activities	Oct 2023– May 2024	S4 – S6	50	1000	20	To arrange lunch time fun fair & talent quiz	Economics	Teachers' observation	✓						CKC

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			Level	Estimated Number of Participants						I	V	P	S	C		
34.	Extra-curricular activities	May 2024	S4 – S6	50	1000	20	To arrange lunch time fun fair to enhance students' interest in the subject	Economics	Teachers' observation	✓						CKC
35.	Extra-curricular activities	Whole year	S4 – S6	417	4000	9.6	To organise inter-class competitions and whole school English activities to promote language learning and enrich the English environment in school	English Language	Students' feedback / Teachers' observation	✓						CLC
36.	Field trip: Course fee	Jul 2024	S4 & S5	25	6000	240	To enable students to apply appropriate geographical skills for investigating geographical question (FBQ)	Geography	Feedback from teachers & students	✓	✓	✓				CKA
37.	Transport & Travelling	Jul 2024	S4 & S5	25	5000	200	To facilitate students' investigation into geographical question (FBQ)	Geography	~~~~~	✓		✓				CKA

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			Level	Estimated Number of Participants						I	V	P	S	C		
38.	Activities	May 2024	S4 – S5	250	1600	6.4	To arrange Fruit Day, games, board show & quiz	Health Management & Social Care	Teacher's observation / quiz results	✓						SWK
39.	Extra-curricular activities	Post-Exam Period (Jun-Jul 2024)	S4 & S5	24	6000	250	To deepen students' understanding in subjects through experiential learning and broaden their view of physics in daily life	Physics	Student's feedback & teacher's observation	✓				✓		CCU
40.	Disneyland Youth Programme	Post-Exam Period (Jun-Jul 2024)	S4	20	8200	410	To provide various learning experiences beyond class and deepen the industry knowledge	Tourism & Hospitality Studies	Students' feedback & Teacher's observation	✓				✓		TWH
41.	Transport for outing/visit including cross-curricular activities	Post-Exam Period (Jun-Jul 2024)	S4 & S5	35	4000	114.3	Transportation for Disneyland field trip and hotel visit. To provide various learning experiences beyond class and deepen the industry knowledge	Tourism & Hospitality Studies	Students' feedback & Teacher's observation	✓				✓		TWH

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			Level	Estimated Number of Participants						I	V	P	S	C	
42.	Competition related fees / materials	Whole year	S4 – S6	50	15000	300	To increase the exposure in STEM Education and broaden the horizon of students in STEM related industry	Cross-Disciplinary (STEAM)	Students' feedback & Teacher's observation	✓				✓	CCU
43.	Internal school activities / workshops	Whole year	S4 – S6	100	10000	100	To promote STEM education by school-based activities (e.g. lunch time programme) and increase students' understanding in STEM education	Cross-Disciplinary (STEAM)	Students' feedback & Teacher's observation	✓				✓	CCU
44.	Training courses for students	Whole year	S4 & S5	20	5000	250	To arouse students' interests in manufacturing and design and provide training for students who are interested in the field	Cross-Disciplinary (STEAM)	Students' feedback & Teacher's observation	✓				✓	CCU
45.	IDEAS Extended Curriculum: Class activities and related materials	Whole year	S4 & S5	160	40000	250	To provide students with various learning experiences through reading and	Cross-Disciplinary (STEAM)	Students' feedback & Teacher's observation	✓				✓	CCU

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			Level	Estimated Number of Participants						I	V	P	S	C	
							problem-based learning								
		Total for Category 1:			925000										

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning

No.	Item	Purpose	Estimated Expenses (\$)
1.	STEAM Training equipment	To purchase related equipment that would be used in STEM education promotion programme	10000
2.	Campus TV video editing equipment	To conduct life-wide learning activities; to enrich students' interest & experiences in video production	52000
3.	Campus TV video / audio equipment		44000
		Estimated Expenses for Category 2:	106000
		Estimated Expenses for Categories 1 & 2:	1031000

Category 3: Estimated Number of Student Beneficiaries

Total number of students in the school:	417
Estimated number of student beneficiaries:	417
Percentage of students benefitting from the Grant (%):	100

Programme Proposal for DLG-funded Other Programmes (Gifted Education) / 2023-24

PLK Vicwood KT Chong Sixth Form College
Programme Proposal for DLG-funded Other Programmes (Gifted Education)
2023-24

Domain	Programme	Objectives	Targets (no./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget (HKD\$)
Mathematics	Mathematics enrichment class: Power of Mathematics	<ul style="list-style-type: none"> To bring together gifted learners in an environment conducive to learning Mathematics To explore the fascinating world of mathematics beyond the classroom 	<ul style="list-style-type: none"> 30 S6 students Nominated by the Mathematics Panel based on students' internal examination results 	1.5 hours x 15 lessons from Oct 2023	<ul style="list-style-type: none"> Gifted learners can fulfill their intellectual and affective needs It can nurture their passion and enhance their skills. 	Coordinator of Gifted Education Team & Mathematics Panel Head	21,270
Chinese	Chinese enrichment class: Exploring Chinese Writing	<ul style="list-style-type: none"> To equip students with knowledge in different writing genres To enrich students' repertoire in Chinese writing and improve their content and organization 	<ul style="list-style-type: none"> 20 S6 students Nominated by the Chinese Panel based on students' academic performance 	1.5 hours x 8 lessons from Oct 2023	Students can complete the writing assignments each lesson	Coordinator of Gifted Education Team & Chinese Panel Head	11,340

Programme Proposal for DLG-funded Other Programmes (Gifted Education) / 2023-24

Domain	Programme	Objectives	Targets (no./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget (HKD\$)
Biology	Biology enrichment class: Mastering Biology	<ul style="list-style-type: none"> To broaden students' perspective in the application of biological knowledge and concepts in daily life and unfamiliar situations To help students develop an understanding of current issues and developments in biology 	<ul style="list-style-type: none"> 20 S6 students 20 S5 students Nominated by the Biology Panel based on students' competence in Biology 	1.5 hours x 15 lessons from Oct 2023	<ul style="list-style-type: none"> Students can construct concept maps in various topics Students can complete task-based worksheets Students can prepare summary notes in key topics 	Coordinator of Gifted Education Team & Biology Panel Head	15,640

Programme Proposal for DLG-funded Other Programmes (Gifted Education) / 2023-24

Domain	Programme	Objectives	Targets (no./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget (HKD\$)
Physics	Physics enrichment class: Keystone for Modern Physics – Photoelectric effect, Evolution of Atomic Model and Electromagnetic Theory	<ul style="list-style-type: none"> To enable students to get insight into the important role of physics in understanding the way nature works To deepen students' understanding of the applications and development of physics in the modern world 	<ul style="list-style-type: none"> 15 S5 students 15 S6 students Nominated by the Physics Panel based on students' academic performance 	1.5 hours x 20 lessons from Oct 2023	Students will be able to demonstrate high order thinking in Atomic and electromagnetics Physics problems	Coordinator of Gifted Education Team & Physics Panel Head	40,950
Citizenship and Social Development	Debate course	<ul style="list-style-type: none"> To enhance students' debating and public speaking skills To strengthen students' skills in research and teamwork 	<ul style="list-style-type: none"> 10- 15 S4 & S5 students Nominated by the Citizenship and Social Development Panel based on students' academic performance and speaking skills 	2 hours x 36 lessons from Jan 2024	Students can develop effective speech composition and delivery	Citizenship and Social Development Panel Head	48,000

Programme Proposal for DLG-funded Other Programmes (Gifted Education) / 2023-24

Domain	Programme	Objectives	Targets (no./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget (HKD\$)
All KLAs	Short-term gifted development courses / workshops, each focusing on a particular topic of interest to students	<ul style="list-style-type: none"> To provide high achievers with more learning opportunities beyond classroom To enhance students' interests in the subject domains 	<ul style="list-style-type: none"> About 30 S4/S5/S6 students Nominated by subject teachers 	Nov 2023 – Aug 2024	Students would get in-depth knowledge in particular topics and develop stronger interests in related fields of study	Coordinator of Gifted Education Team & Panel Heads of participating subjects	16,000
All KLAs	Training for elite students	To help more capable students prepare for external competitions / performances	<ul style="list-style-type: none"> About 30 S4/S5/S6 students Nominated by related subject panels 	Oct 2023 – Aug 2024	Participation in external competitions / performances	Coordinator of Gifted Education Team & Panel Heads of participating subjects	2,000

Programme Proposal for DLG-funded Other Programmes (Gifted Education) / 2023-24

Domain	Programme	Objectives	Targets (no./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget (HKD\$)
Cross-KLAs	Enrichment courses organised by tertiary institutions and other academic organisations	<ul style="list-style-type: none"> To let students acquire advanced knowledge in the subject domain To provide students with an immersive educational experience with other secondary students 	<ul style="list-style-type: none"> 3-5 S4-S6 students Nominated by related subject panels / Self nomination 	As fixed by tertiary institutions and academic organisations (throughout the school year)	Certificate of attendance	Coordinator of Gifted Education Team	10,000
Administration	Employment of 0.04 Assistant Teacher	To better coordinate the work arising from offering the gifted programmes	S4-S6 students	Sep 2023 – Aug 2024	<ul style="list-style-type: none"> Pre-programme and post-programme support Other administrative and coordination work 	Coordinator of Gifted Education Team	12,600

Po Leung Kuk Vicwood K.T. Chong Sixth Form College
Plan on the Use of Capacity Enhancement Grant in the 2023/24 School Year

2023-2024 Allocation

\$519,497.00

Available for this budgeting

\$519,497.00

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Learning and Teaching	To relieve teachers' workload and to assist in teaching and implementing programmes of the subject department and functional units	To employ 1 English Language assistant teacher	The workload of the related teachers is reduced so that they have more room for the enhancement of learning and teaching	Sep. 2023 to Aug. 2024	xxx	More than 80% of the related teachers agree that the teaching assistant can reduce their workload; more learning and teaching materials are prepared.	Questionnaire survey	Ms. Chau L.C.
Summer Bridging Programme for S4 Students	To prepare S4 students for studying in an EMI senior secondary school	To hire a service provider to organize and implement the Bridging Programme	Students will be better prepared to study in an English-speaking classroom and have more confidence in using English both in and outside school.	Aug. 2024	\$55,000.00	More than 70% of the students agree that the programme is useful.	Questionnaire survey	Ms. Chau L.C.
Student Learning Support	To relieve teachers' workload in helping targeted students to get level 3 or above in Chinese DSE examination	To hire a service provider to organize and implement the after-school Chinese consolidation classes	Teachers will concentrate more on helping the high-achievers after school	Sep. 2023 to Aug. 2024	\$7,000.00	More than 80% of the students agree that the programme is useful; more than 70% of the related students get level 3 or above in 2024 DSE.	1. Questionnaire survey 2. Students' DSE results	Ms. Chan Y.W.
Student Learning Support	To relieve teachers' workload in helping targeted students to get level 2 or above in DSE examination	To employ 3 part-time tutors to teach after-school enhancement classes	Teachers concentrating more on helping the high-achievers after school.	Sep. 2023 to Aug. 2024	\$190,000.00	More than 75% of the students agree that the programmes are useful; more than 75% of the related students show improvement in the school final exam.	1. Questionnaire survey 2. Students' exam results	Ms. Chau L.C.

Total :	\$507,000.00
Credit:	\$12,497.00

School-based After-school Learning and Support Programmes 2023/24 s.y.
School-based Grant - Programme Plan

Name of School: PLK Vicwood K.T. Chong Sixth Form College

Staff-in-charge: Ms Lam Laam Kuen

Contact Telephone No.: 23905010

A. The estimated number of students (counted by head) benefitted under this Programme is 70 (including A. 17 CSSA recipients, B. 37 SFAS full-grant recipients and C 16 half grant recipients under the SFA scheme under school's discretionary quota).

B. Information on Activities to be subsidised/complemented by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Mentor day (visits and communication skills training)	Cultivate a greater feeling of connection and belonging for students within their class.	Improved social skills	Questionnaire	29/9/2023	10	20	10	\$6,000	
After-school tutorial classes	Improve students' subject knowledge and exam skills	Improvement in academic performance	Exam results and questionnaire	12/2023-5/2024	5	10	5	\$10,000	
OLE activities	Enrich students experiences outside classrooms	Improved social skills and attitudes	Questionnaire	11/2023-5/2024	10	20	10	\$30,000	
Art Appreciation Activities	Cultivate students' appreciation of art	Enhance student's understanding of art	Students' reports	10/2023	10	20	10	\$2,400	
Voluntary services support programmes	Increase students' awareness of the society	Improved social skills and care for the community	Questionnaire	7/2024 - 8/2024	3	5	2	\$1,000	
Discipline training activities	Enhance students' self-discipline and self-management skills	Better behavior in school	Questionnaire	6/2024-8/2024	5	15	5	\$2,500	

Sports teams training fee	Develop students' sportsmanship and skills	Improved social skills and attitudes	Questionnaire	11/2023-5/2024	5	10	5	\$15,000	
Moral and Civic Education Program	Foster students' moral development and sense of civic responsibility	Enhanced social and emotional competencies	Questionnaire	11/2023-5/2024	10	20	10	\$8,000	
Study tours	Expose students to global perspectives	Enhanced cultural awareness	Students' reports and presentations	7/2024-8/2024	3	5		\$40,000	
Total no. of activities: <u>9</u>				[@] No. of man-times	61	125	57		
				^{**} Total no. of man-times	243				

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C) .

Po Leung Kuk Vicwood K.T. Chong Sixth Form College
Plan on Learning Support Grant (LSG) 2023-2024 School Year

2023-2024 Estimated LSG's annual revenue \$ 599602
 2022/2023 Surplus: \$ 196495
 2023/2024 Total Estimated LSG's annual Revenue: HK \$796097-\$390000(cost of SENT) =\$406097

	<u>Item</u>	<u>Objectives</u>	<u>Time of Implementation</u>	<u>Target group</u>	<u>Performance indicators Evaluation Methods</u>	<u>Estimated Expenses</u>
1.	Salaries of SEN Assistant /student counselor	Provide after-school learning support, assist in individual coaching and SEN-related admin work	9/2023-8/2024	20+ students with diversified learning needs	Feedback from students and teachers	\$ 225225*
2.	Clinical psychology counseling services for students with SEN and mental illness	Help students understand and identify emotional symptoms and adjust their behavior to enhance personal well-being	10/23- 7/24	5-8 SEN students or students with emotional needs	Feedback from the organization, students, parents and teachers	\$20000
3.	School-based speech therapy services	Help SLI students overcome their speaking/communication difficulty & build up their confidence	10/23- 7/24	12-15 SEN students and non-SEN students with speaking difficulty	Feedback from speech therapist, parents and students	\$48360
4.	Careers and life planning prog for F.4 SEN students	Help students explore their interests and abilities and set their life goals for further development	2-5/2024	6-8 S4 SEN students	Evaluation reports from the service provider	Free
5.	Career experience program	Help SEN students to know more about different careers and explore their interests and strengths	7-8/2024	All SEN students	Feedback from students and teachers	\$20000
6.	Drama group for Social skills	Help SEN students to know more about conservation and communication skills	11/23- 5/24	10-12 S4-6 SEN students with social barriers	Feedback from students and social workers	\$7200
7.	Coffee team	To enable students to understand the development of the coffee industry and coffee making techniques	12/23- 5/24	8-12 S4-6 SEN students	Feedback from students and teachers	\$21600
8.	Kendama training group	To enable students to understand the development of the Kendama industry and how to play Kendama	11/23- 5/24	8-12 S4-6 SEN students	Feedback from students and teachers	\$6960
9.	Learning materials for SEN	/	/	/	/	\$4000
Total Estimated Expenses						\$353345
Surplus						\$52752

*Remarks: part of salaries come from other fund

Reading Grant proposal

2023-2024 學年

推廣閱讀的主要目標：(Enhance our reading culture in school)

Enhance reading proficiency through ebook reading during face-to-face/online classes.

	項目名稱*	預算開支 (\$)
1.	購置圖書	Purchase of Chinese and English ebooks (Hyread ebooks and Lightsail ebooks). Hyread - \$24800 Lightsail - \$150X275= 41250 Total: \$66050
	<input type="checkbox"/> 實體書	
	<input type="checkbox"/> 電子書	
2.	網上閱讀計劃	
	<input type="checkbox"/> e 悅讀學校計劃	
	<input type="checkbox"/> 其他計劃:	
3.	閱讀活動	
	<input type="checkbox"/> 聘請作家、專業說故事人等進行講座	
	<input type="checkbox"/> 僱用外間提供課程機構協助舉辦與推廣閱讀有關的學生學習活動	
	<input type="checkbox"/> 支付學生參加閱讀活動或比賽的報名費	
	<input type="checkbox"/> 資助學生參加或報讀與閱讀有關的收費活動或課程	
4.	其他：_____	

* 請以✓選或以文字說明。

保良局莊啟程預科書院
姊妹學校交流
2023-2024 姊妹學校交流計劃書及預算開支

內地姊妹學校名稱：(1) 深圳市鹽田高級中學

締結日期：2016年11月4日

學校擬於2023-2024 舉辦下列姊妹學校交流活動：

項目編號	交流項目名稱及內容	預期目標	監察／評估	預算開支
1.	保良局莊啟程預科書院 - 深圳市鹽田高級中學交流活動：以「夢想」為主題，觀摩兩校所辦的夢想課程及相關之課外活動，啟發學生對學習才藝、發展所長的思考	<p>兩校教師： 本校教師可藉著參與活動加深對姊妹學校的了解，如教育理念、校園文化、班級結構、教學環境等；透過經驗分享及交流，共同促進兩校教師的專業發展。</p> <p>兩校學生： 讓兩校學生互相交流，認識兩地、兩校文化，增廣見聞。</p>	<p>學校透過交流分享/抽樣問卷調查，評估成效。</p> <p>學校在學年完結後會向校董會呈交報告，匯報評估結果，進行反思及跟進。</p>	預算開支包括本校師生前往參觀所用開支、優化電子器材設備、製作交流錄像等，見財政預算。

財政預算

1.	收入:		
	22-23年度姊妹學校交流計劃津貼結餘	\$	90221.34
	23-24年度姊妹學校交流計劃津貼 (待定)	\$	159955.00
	Total:	\$	250176.34
2.	支出:		
	聘請一位助理教師或教學助理，支付其部分薪金，以處理有關的姊妹學校交流活動及相關支援上的行政工作。	\$	30000.00
	本校師生(約45人) 前往鹽田高中參觀所需開支 (交通費、團費、餐飲費用)	\$	30000.00
	優化電子器材設備、製作交流錄像	\$	90000.00
	Total:	\$	150000.00

保良局莊啟程預科書院
2023-24 年度
教育局「支援推行高中公民與社會發展科的一筆過津貼」計劃書

津貼範疇	目標和策略	涉及開支
1. 支付學生參加和公民科課程相關在本地或在內地舉行的聯校／跨課程活動的費用	◆ 資助學生參與本地的學習活動（例如：參與比賽、體驗學習的報名費、交通費和住宿費用），以提升其學習本科的能力和興趣。	\$20,000
2. 資助學生參加由學校舉辦在本地或內地的校本學習活動費用和交通費、資助學生參加內地考察／交流活動的費用	◆ 資助學生參與校本學習活動（例如：參觀展覽、實地考察、體驗學習營等），以提升學生對國家的認識，及提升其學習本科的能力和興趣。	\$100,000
3. 發展或採購相關的學與教資源（例如：參考書、刊物、多媒體及電子教學材料等）	◆ 提升學與教效能	\$30,000
總開支		\$150,000